



Adopt-A-Stream Program

STREAM CLEAN-UP PROCEDURE

- 1. Notify the Healthy Waters Program at healthywaters@oakridgetn.gov or 865.425.1875 at least TWO BUSINESS DAYS before your organization will be working. This will assure that the proper signs, vests, gloves, and bags will be ready for a coordinator to pick up on the afternoon of the next business day before 5:00 P.M.**
- 2. When contacting the Healthy Waters Program, please give the following information:**
 - a. Organization name**
 - b. Coordinator name**
 - c. Number of participants (including how many minors)**
- 3. Signs, vests, gloves, and bags may be picked up at the Public Works Department in the Central Services Complex on Woodbury Lane Monday through Friday between 12:00 P.M. and 5:00 P.M.**
- 4. The group coordinator shall get all of the appropriate liability forms completed and cover the safety procedures with the participants before the clean-up begins.**
- 5. ALL VOLUNTEERS ARE REQUIRED TO WEAR SAFETY VESTS.**
- 6. If using the WORK ZONE signs, two work zone signs are required on all two lane streets. Four work zone signs will be needed for streets which have grass medians. Signs must be placed at each end of the work area facing oncoming traffic and placed three feet from the edge of the pavement on the shoulder and in the median. Work zones using signs should be limited to 2,000 feet in length. Signs must be moved accordingly as workers complete sections of the creek.**
- 7. THE COORDINATOR MUST MONITOR THE WORK ZONE AT ALL TIMES.**
- 8. Leave trash bags tied and placed several feet from the edge of the pavement. The Public Works crews will pick them up.**
- 9. Return all signs and vests to the Public Works Department by 5:00 P.M. of the next business day.**